PHOENIX COLLEGE
A MARICOPA COMMUNITY COLLEGE

How to Register Guide

STEP 1: Visit my.maricopa.edu, and click "Find a Class."

STEP 2: Search for available classes to build your schedule.

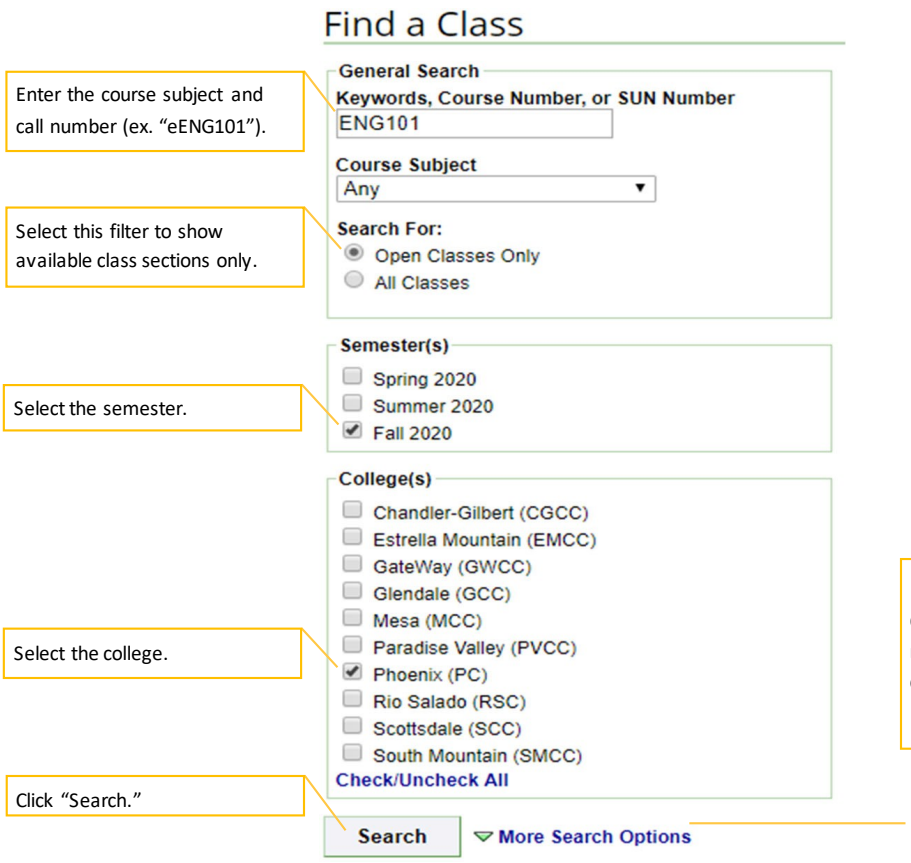
Enter the course subject and call number (ex. "eENG101").

Select this filter to show available class sections only.

Select the semester.

Select the college.

Click "Search."

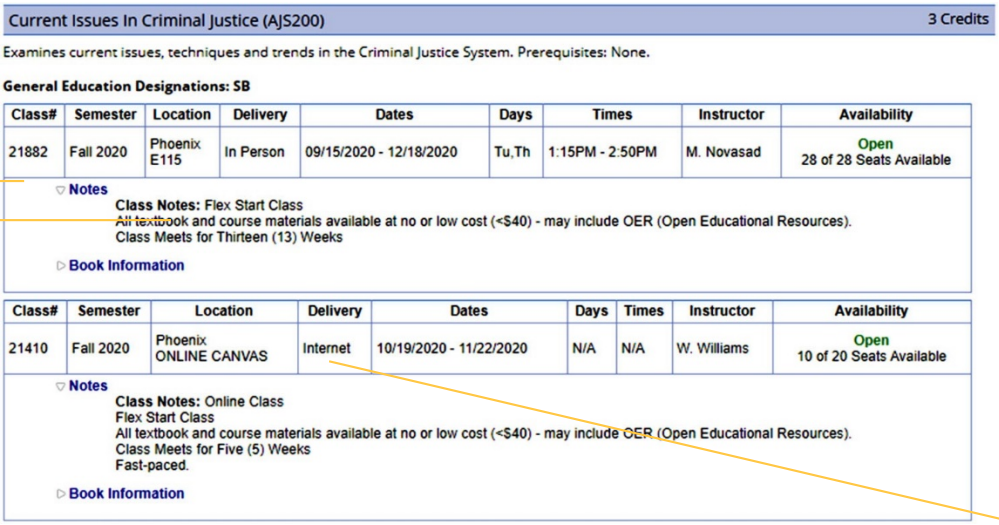


Pro Tip:
Click **"More Search Options"** to filter your search results by meeting day/time, delivery method, or General Education Designation (ex. HU or SB).

STEP 3: Review the course description, prerequisites, and class section information

Class#:
Use this number to register

Location:
Phoenix Main PC Downtown Online



Current Issues In Criminal Justice (AJS200) — 3 Credits

Examines current issues, techniques and trends in the Criminal Justice System. Prerequisites: None.

General Education Designations: SB

Class#	Semester	Location	Delivery	Dates	Days	Times	Instructor	Availability
21882	Fall 2020	Phoenix E115	In Person	09/15/2020 - 12/18/2020	Tu,Th	1:15PM - 2:50PM	M. Novasad	Open 28 of 28 Seats Available

Notes
Class Notes: Flex Start Class
All textbook and course materials available at no or low cost (<$40) - may include OER (Open Educational Resources).
Class Meets for Thirteen (13) Weeks

Book Information

Class#	Semester	Location	Delivery	Dates	Days	Times	Instructor	Availability
21410	Fall 2020	Phoenix ONLINE CANVAS	Internet	10/19/2020 - 11/22/2020	N/A	N/A	W. Williams	Open 10 of 20 Seats Available

Notes
Class Notes: Online Class
Flex Start Class
All textbook and course materials available at no or low cost (<$40) - may include OER (Open Educational Resources).
Class Meets for Five (5) Weeks
Fast-paced.

Book Information

Class Notes:

- Some class sections have **alternative schedules** and start later in the term.
- Some class sections are linked in **Learning Communities** and require concurrent enrollment in another class.
- Some class sections are for **honors program** students only.
- Some classes have related **lab sections** and **additional class fees.**

Delivery:
In Person - meets on campus
Hybrid - meets on campus with additional online activities
Internet - conducted online but may require some exams in person

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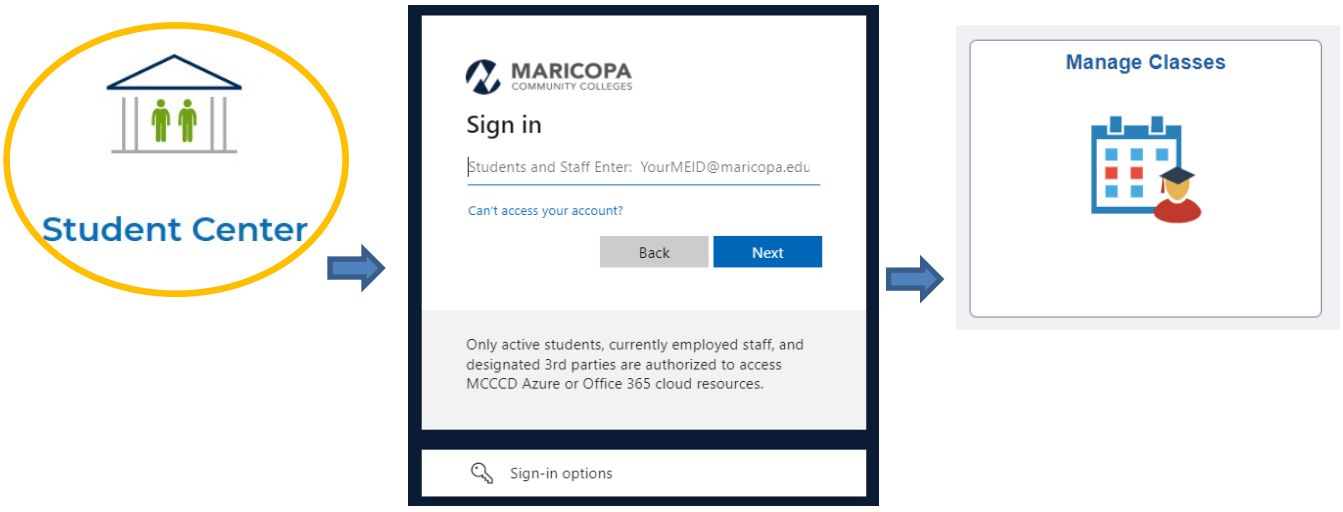
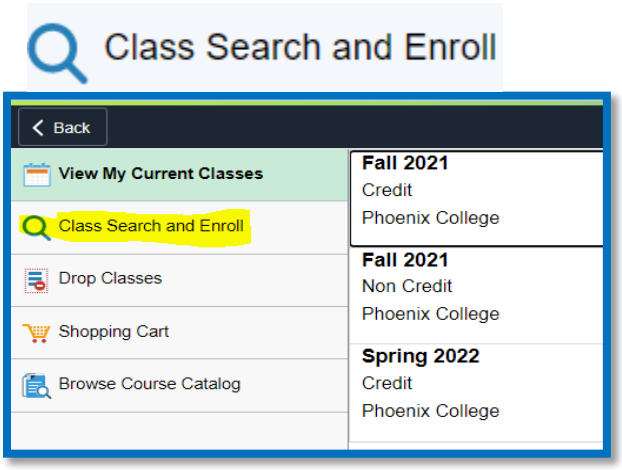
STEP 4: Log into your Student Center with MEID/password, and click "Manage Classes."

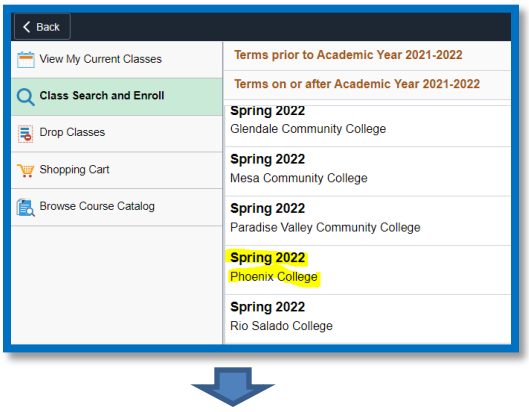


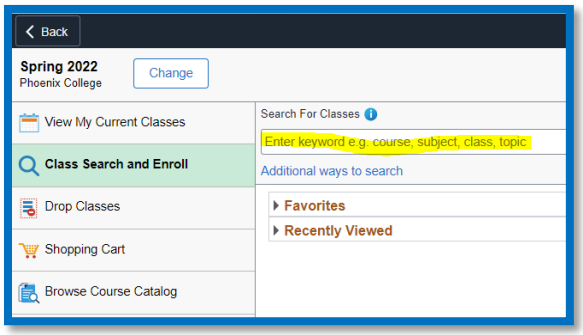
STEP 5: Follow these steps to register.

Select



Then scroll to current term/college and click





Type in the five-digit Class# (from "Find a Class"), and click "Enter."

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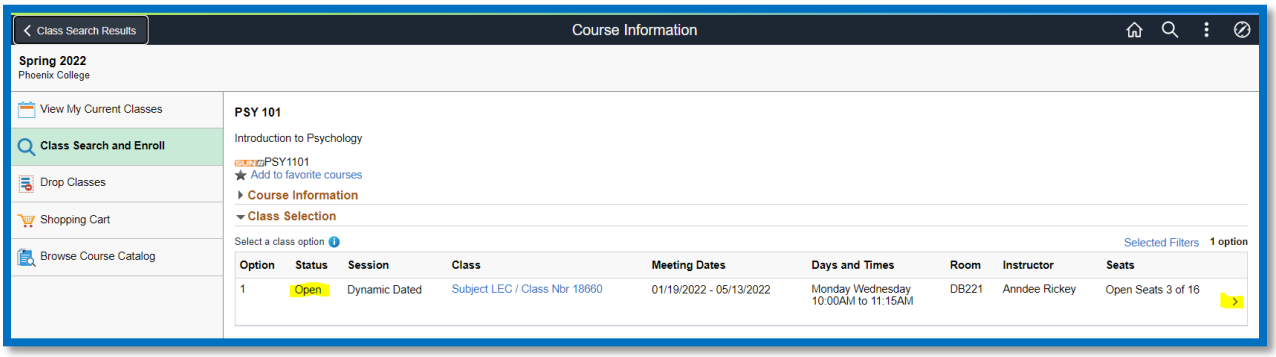
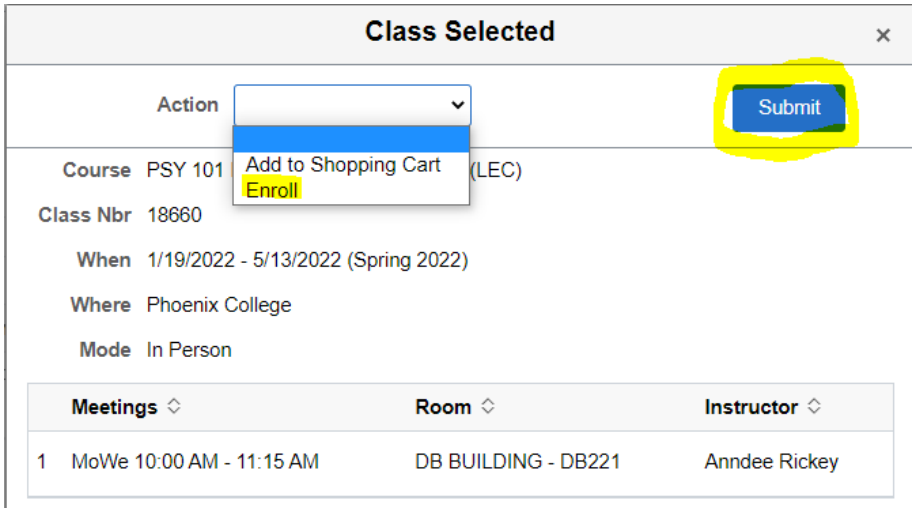
Verify the class information, and click ">" to select course.

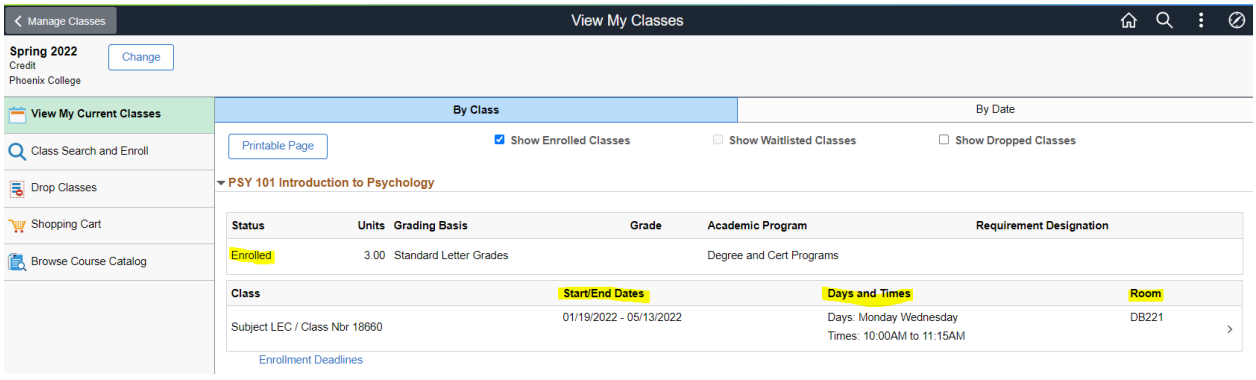




To enroll for class, click the "Action" drop down and select "Enroll." Then click on "Submit."

You can go back and drop classes with a full refund until the drop deadline for the class.

If you receive an error message, review the reason. Questions? Contact Admissions & Records (602.285.7777)

- **Prerequisites Not Met** - provide proof of your prerequisite for enrollment assistance.
- **Learning Communities** - ensure both LC classes are in your Shopping Cart to enroll.
- **Honors Class** - honors students must enroll with the honors office.
- **Hold on Record** - view your Student Center "Holds" for more information.

Step 6: "View My Current Classes" to review your schedule, Start/End Dates, Days & Time and Room. Click on course to view Textbooks.